

The mission of the Westford Farmers' Market is to support local farms, artists and producers and to provide a connection between the farmer and the consumer which creates a partnership that assures a more sustainable future for all.

It is our goal to make it possible for our customers and their families to have access to local, fresh, nutritious food, and we are committed to building a vibrant Farmers' Market in Westford and thereby supporting local businesses, local farms and the local economy.

Rules and Guidelines for the Westford Farmers Market *

- All vendors must complete and sign a vendor registration with the Westford Farmers' Market.
- Vendors fees are \$10 per day or \$50 for the season. Vendors must pay the appropriate fee before selling.

For seasonal vendors the day pass will be applied to the full season rate. Any seasonal vendor wanting to cancel will be refunded the market fee if canceling on or before May 31.

- The Westford Farmers' Market Committee reserves the right to invite and to refuse anyone from selling at the market and to cancel the privileges of any vendor who in the opinion of the Committee has violated the rules governing the market. Fees will not be refunded.
- Vendors will be responsible for providing their own tables, tents, signs and money for change.
- Each vendor will be responsible for all equipment and supplies deemed necessary for their displays. Vendors must set up and clean up their own space.
- Vendors commit to setting up their space before 3:30 PM and break down not before 6:30 PM. All vehicles must be parked away from the Westford Common. Please note: driving on the Common is not permitted at any time.
- Vendors commit to a weekly presence at the market during market season (mid June until mid October). Any foreseeable absence should be discussed with the Market Coordinator. Short term absence or cancellations should be communicated with the Market Coordinator by phone or email.
- All vendors must sell products that they made or grew themselves, including: fresh produce, flowers from seed, honey, wool, eggs, meat,

cheese and other farm products; home-baked goods and prepared foods that are made of local ingredients whenever possible; handmade crafts and art and all products offered must be in good quality and condition. The selling of second

party products must be approved by the Westford Farmers' Market Committee in advance.

- All processed foods must comply with all applicable state and federal health and safety regulations. Sellers of nonfood items must follow State sales tax procedures. Contact the Dept. of Agriculture, the Dept. of Taxes or the Dept. of Health for more information.
- Prices must be clearly market and fair market pricing is expected (a state sponsored produce price list will be available online during growing season).
- Vendors must provide the Market Coordinator with an anonymous tally of their sales each week at the end of the market day. This is solely for the purpose of statistical reporting at the end of the season.
- No smoking allowed at the vendor tables
- All animals and pets must be under control of the owner at all times.
- Vendors are responsible for providing their own insurance. Liability insurance is strongly encouraged.
- All displays shall be arranged in a manner that neither obstructs pedestrian, customer or traffic flow, nor poses any other hazards to customers. Vendors may be asked by the Market Committee or a representative to alleviate any said obstructions or hazards.